

Sri Krishna Dutt Academy,
Vrindavan Yojna, Raibareilly Road,
Lucknow (U.P.)
(An Associated college of University of Lucknow)

Meeting of Internal Quality Assurance Cell
2020-21

Date: 02.07.2020
Venue: Online (Zoom)

Agenda:

1. Continue the teaching through online mode.
2. Preparing Academic calendar for the new session.
3. Organizing stress related workshop.
4. Practice –in – teaching to be conducted through online mode.

Members attended:

- 1.** Mr. Manish Singh (Director)
- 2.** Mr. Subhash Chandra Tiwari (Office Superintendent)
- 3.** Dr. Nahar Singh (Principal)
- 4.** Dr. Krishna Kumar (Co-ordinator)
- 5.** Dr. Jaya Sharma
- 6.** Dr. Bhupendra Singh Nirranjan
- 7.** Ms. Arzoo Singh (Student)
- 8.** Mr. Aviral Bajpai (Student)

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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING:

A meeting of IQAC members was held on 01.07.2019 at 12.30 p.m. in Principal's room.

Following members were present for the meeting:

- 1.** Mr. Manish Singh (Director)
- 2.** Mr. Subhash Chandra Tiwari (Office Superintendent)
- 3.** Dr. Nahar Singh (Principal)
- 4.** Dr. Krishna Kumar (Co-ordinator)
- 5.** Dr. Jaya Sharma
- 6.** Dr. Bhupendra Singh Niranjana
- 7.** Ms. Arzoo Singh (Student)
- 8.** Mr. Aviral Bajpai (Student)

At the outset, Principal welcomed all the members and the laid the agenda of the meeting which was taken up for discussion and resolutions adopted accordingly.

1. Continue the teaching through online mode.

It was decided that the teaching will be done through online mode and the time table will be as scheduled. The attendance will be taken online

2. Preparing Academic calendar for the new session.

The academic calendar for the new academic session will be prepared by the concern programme Incharges and get it approved by the Principal.

3. Organizing stress related workshop.

An online workshop on the stress management will be organized so that the students as well as the teachers can get the benefit of the same.

4. Practice –in – teaching to be conducted through online mode.

Practice – in – Teaching is an integral part of the B.Ed. curriculum and thus it should be conducted online so that the

Action taken Report:

S.No.	Minutes of Meeting	Action taken
1.	Continue the teaching through online mode.	The online classes were conducted successfully.
2.	Preparing Academic calendar for the new session.	Academic calendar prepared for the new session.
3.	Organizing stress related workshop.	A workshop related with mental health and stress management was organized.
4.	Practice –in – teaching to be conducted through online mode.	Practice –in – teaching was conducted through online mode (Simulation Teaching).

Prepared By/ Verified By

Approved By

IQAC Coordinator

Principal

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Meeting of Internal Quality Assurance Cell
2020-21

Date: 02.11.2020

Venue: Online

Agenda:

1. Continue the teaching through online mode.
2. Professional and personal development of Teachers and faculty members.
3. Awareness camp for prevention of Corona virus.

Members attended:

1. Mr. Manish Singh (Director)
2. Mr. Subhash Chandra Tiwari (Office Superintendent)
3. Dr. Nahar Singh (Principal)
4. Dr. Krishna Kumar (Co-ordinator)
5. Dr. Jaya Sharma
6. Dr. Bhupendra Singh Nirranjan
7. Ms. Arzoo Singh (Student)
8. Mr. Aviral Bajpai (Student)

S.No.	Minutes of Meeting	Action taken
1.	Continue the teaching through online mode.	1. The online classes were conducted successfully.
2.	Professional and personal development of Teachers and faculty members.	2. Webinars were conducted as well as made them attend the same.
3.	Awareness camp for prevention of Corona virus.	3. A lecture on prevention and precaution from Corona virus was conducted

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Approved By

IQAC Coordinator

Principal

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Meeting of Internal Quality Assurance Cell
2020-21

Date: 02.03.2021

Venue: Online

Agenda:

1. Review of all the online classes
2. Online internal exams to be conducted.
3. Online viva-voce to be conducted.

4. Taking the feedback of the online classes

Members attended:

1. Mr. Manish Singh (Director)
2. Mr. Subhash Chandra Tiwari (Office Superintendent)
3. Dr. Nahar Singh (Principal)
4. Dr. Krishna Kumar (Co-ordinator)
5. Dr. Jaya Sharma
6. Dr. Bhupendra Singh Nirranjan
7. Ms. Arzoo Singh (Student)
8. Mr. Aviral Bajpai (Student)

S.No.	Minutes of Meeting	Action taken
1.	Review of all the online classes	Review of online classes was don't. the recorded online classes were checked on random basis. Suggestions for the improvement were given to individual teachers.
2.	Online internal exams to be conducted.	Internal exams were conducted successfully through Google form.
3.	Online viva-voce to be conducted.	Online viva-voce was conducted successfully.
4.	Taking the feedback of the online classes	Feedback form was provided online to get the feedback from all the stakeholders. The quality of online

		classes were improved and recorded lectures were provided to the students
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Prepared By/ Verified By

Approved By

1QAC Coordinator

Principal